



Attendees include city staff representatives from Community Development, Public Works, Building, and Fire. Request forms are due each Friday at 12:00pm (noon). These meetings provide feedback and alternatives for development projects in the City of Grandview.

PRE-APPLICATION REQUEST FORM

APPLICANT NAME(s): _____ **TIME:** 9am 10am 11am Other

DATE: ____ / ____ / ____ **MAILING ADDRESS:** _____

CITY: _____ **ST:** _____ **ZIP:** _____

EMAIL: _____ **PHONE:** (____) _____ - _____

PROJECT LOCATION: _____

CURRENT LAND USE:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Residential
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Other (describe): _____	

SUMMARY: _____

Please submit any of the documents/information listed below for consideration.

- 1) Drawings – Elevations drawn to scale, building height, and complete materials list.
- 2) Narrative – Detailed report identifying proposed operations, research, and intent.
- 3) PDF Copy – Please provide an electronic copy of all documents.
- 4) Site Plans – Two (2) sets of plans, drawn to scale and showing the following:
 - Aerial image identifying specific lot(s)
 - All known utilities: power poles, sewer, water, fire hydrants
 - Lot boundaries and sizes for all existing & proposed lots
 - Street name(s) and location(s) adjacent to the site
 - Neighboring zones & land uses
- 5) Other Info – Other documents may be required depending on information provided by the applicant and/or the specific request.



To be used by staff during scheduled meeting

Staff/Review Agencies Present:

Community Development Director _____ City Engineer/Public Works Director _____
 City Planner _____ Economic Development Director _____
 Building Official _____ Water District Representative _____
 Fire Marshall _____ Others: _____

Major Comments / Concerns / Instructions:

Community Development Director	
City Planner	
Building Official	
Fire Marshall	
City Engineer / Public Works Director	

NOTES:
