



Pre-Application Request Form

PURPOSE: Meetings provide feedback on proposed development projects in Grandview. Typical attendees include city staff from the following departments: Community Development, Public Works, and Fire. Meetings are held every Tuesday during morning office hours (8:00am to 12:00pm noon CST).

APPLICANT NAME(S): _____ **TIME** (please circle): 9am 10am 11am

MAILING ADDRESS: _____ **CITY:** _____ **ST:** _____ **ZIP:** _____

EMAIL: _____ **PHONE:** _____

PROPOSED ADDRESS: _____

CURRENT LAND USE:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Residential
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Other (describe): _____	

PROJECT SUMMARY: _____

Please submit any of the documents/information listed below for consideration.

- 1) **Drawings** – Elevations drawn to scale, building height, and complete materials list.
- 2) **Narrative** – Detailed report identifying proposed operations, research, and intent.
- 3) **PDF Copy** – Please provide an electronic copy of all documents.
- 4) **Site Plans** – Two (2) sets of plans, drawn to scale and showing the following:
 - Aerial image identifying specific lot(s)
 - All known utilities: power poles, sewer, water, fire hydrants
 - Lot boundaries and sizes for all existing & proposed lots
 - Street name(s) and location(s) adjacent to the site
 - Neighboring zones & land uses
- 5) **Other Info** – Other documents may be required depending on information provided by the applicant and/or the specific request.



For Office Use

Staff/Review Agencies Present:

Community Development Director _____ City Engineer/Public Works Director _____
 City Planner _____ Economic Development Director _____
 Building Official _____ Water District Representative _____
 Fire Marshall _____ Others: _____

Major Comments / Concerns / Instructions:

Community Development Director	
City Planner	
Building Official	
Fire Marshall	
City Engineer / Public Works Director	

NOTES:
