
Enterprise Fund



City of Grandview Fiscal Year 2017 Annual Budget

Fund Summary

Fund Group:	Enterprise
Fund:	Sanitary Sewer

Fund Description

The City's Sanitary Sewer Fund is an enterprise fund that provides funding for the City's sanitary sewer system. Funded through user fees, this fund provides for the construction and maintenance of the sewer system and the treatment of wastewater. The construction, maintenance, and treatment functions are the responsibility of the Public Works Department. The sewer billing and collection functions are contracted out to Jackson County Water District # 1. The City's Finance Department provides accounting and audit functions for the fund. A sewer rate study was completed in FY 97. This study recommended a 20% increase in sewer rates be enacted in October 1997 for both residential and commercial users. Additional 4% increases were enacted in FY 98, FY 99, FY 00, and FY 01 to ensure liquidity of this fund. As an enterprise fund, this fund is self-sustaining. All capital outlay items and construction projects are paid from this fund. In 2009 the City commissioned a consultant to evaluate sewer charges due to recent rate increases by the Little Blue Valley Sewer District. As a result of the study, the City adjusted sanitary sewer rates by eight percent in 2010 - 2016; another 8% increase is budgeted in 2017.

Residential Sanitary Sewer Rate

\$8.67 per residential unit per month plus \$0.288 per hundred gallons of water used per month.

Commercial Sanitary Sewer Rate

\$20.40 per commercial unit per month plus \$0.289 per hundred gallons of water used per month.

Capital Expenditures For The Sanitary Sewer Fund

	<u>2015-16</u> Estimate	<u>2016-17</u> Budget
<u>Construction Projects</u>		
Sewer Studies	\$ 100,000	\$ 100,000
Sewer Repairs	40,000	40,000
Sewer Re-Lining	100,000	100,000
Sanitary Sewer Evaluation Studies	125,000	125,000
Inflow and Infiltration Rehabilitation	125,000	125,000
Total	\$ 490,000	\$ 490,000
 <u>Capital Outlay</u>		
Vehicle Replacement	\$ 75,000	\$ 75,000
Field Equipment	7,500	7,500
Total	\$ 82,500	\$ 82,500
 Total for Construction/Capital Outlay	\$ 572,500	\$ 572,500

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Summary of Fund Revenues and Expenditures

	Fund Group: Enterprise			
	Fund: Sanitary Sewer			
	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Budget</u>
FUNDS AVAILABLE OCT. 1	4,586,896	4,370,264	4,603,192	4,396,154
REVENUE:				
Charges for Services				
Sewer Charges	3,046,120	3,241,154	3,428,990	3,703,300
Sewer Tap	-	-	-	-
Payment Penalties	<u>64,093</u>	<u>70,288</u>	<u>95,744</u>	<u>75,000</u>
Total Charges	3,110,213	3,311,442	3,524,734	3,778,300
Miscellaneous Revenue				
Interest Earnings	37,837	58,404	45,482	50,000
Transfer From TIF District # 2	-	-	-	-
CDBG Cartwright Ave.	-	-	-	-
Other	<u>313</u>	<u>2,462</u>	<u>1,287</u>	<u>1,000</u>
Total Miscellaneous	38,150	60,866	46,769	51,000
Total Revenue:	<u>3,148,363</u>	<u>3,372,308</u>	<u>3,571,503</u>	<u>3,829,300</u>
EXPENDITURES				
Personal Services	685,153	622,499	621,713	664,634
Supplies	16,395	19,176	20,200	21,000
Purchased Services	121,619	164,465	143,056	143,850
Internal Services	21,026	15,269	25,000	25,000
Treatment	1,824,205	1,557,256	1,696,000	1,780,800
Collections	107,467	107,467	138,172	145,081
Bad Debt Expense	26,271	9,579	10,000	10,000
State Sewer Fee	8,640	8,611	8,500	8,500
Depreciation	<u>263,576</u>	<u>257,686</u>	<u>250,000</u>	<u>250,000</u>
Total Operations	3,074,352	2,762,008	2,912,641	3,048,865
Capital/Debt:				
Construction/Capital Outlay	<u>31,243</u>	<u>117,972</u>	<u>572,500</u>	<u>572,500</u>
Total Capital Debt	31,243	117,972	572,500	572,500
Transfers Out to Other Funds				
Transfer to the General Fund (PILOT)	<u>259,400</u>	<u>259,400</u>	<u>293,400</u>	<u>308,800</u>
Total Transfers	259,400	259,400	293,400	308,800
Total Expenditures	<u>3,364,995</u>	<u>3,139,380</u>	<u>3,778,541</u>	<u>3,930,165</u>
SURPLUS/(SHORTFALL)	(216,632)	232,928	(207,038)	(100,865)
FUNDS AVAILABLE SEPT. 30	<u>4,370,264</u>	<u>4,603,192</u>	<u>4,396,154</u>	<u>4,295,290</u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance	Fund Group: Enterprise
Program: Collections	Fund Group: Sanitary Sewer

Program Description

This program identifies those costs associated with the collection of sanitary sewer charges. The City has a contractual relationship with the Jackson County Waster District #1 where sewer charges are collected along with water usage charges. If the sewer bill is not paid, then the water district can shut off the water supply. This arrangement gives the City leverage to ensure sewer charges are collected.

There is a portion of the city's sanitary sewer system, however, that is beyond the Water District's boundary. The City is still responsible for collecting these charges.

Department Staffing: Full-Time Equivalent (FTEs)

	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Budget</u>
Regular - Full-Time	0.5	0.5	0.5	0.5
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.0	0.0	0.0	0.0
Total FTEs	0.5	0.5	0.5	0.5

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Summary of Program Expenditures

Department: Finance	Fund Group: Enterprise			
Program: Collections	Fund: Sanitary Sewer			
	2013-14	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>PERSONAL SERVICES</u>				
Salaries				
Full Time	19,625	18,402	21,164	20,790
Part-time				
Total Salaries	19,625	18,402	21,164	20,790
Other Pay				
Overtime	-	-	-	-
Longevity	144	144	144	216
Deferred Compensation	-	-	-	-
Special Allowances	-	-	-	-
Total Benefits	144	144	144	216
Benefits				
Worker's Compensation	-	-	68	44
FICA & Medicare	1,374	1,300	1,630	1,600
LAGERS Retirement	1,593	1,419	1,209	1,180
Health Insurance	3,411	5,498	5,355	5,806
Dental Insurance	251	255	255	255
Life Insurance	58	58	61	75
Vision Insurance	44	45	45	45
Total Benefits	6,731	8,575	8,623	9,005
Total Personal Services	26,500	27,121	29,931	30,011
<u>SUPPLIES</u>				
Office Supplies	-	111	200	500
Total Supplies	-	111	200	500
<u>PURCHASED SERVICES</u>				
Legal Services	1,612	168	350	1,000
Contractual Services	6,802	7,180	8,500	8,500
Computer Services	1,523	1,274	1,500	1,000
Postage	-	39	50	200
Training & Travel	-	-	-	500
Special Services	-	8,053	6,506	6,500
Total Purchased Services	9,937	16,714	16,906	17,700
<u>TOTAL PROGRAM EXPENDITURES</u>	<u>36,437</u>	<u>43,946</u>	<u>47,037</u>	<u>48,211</u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Public Works	Fund Group: Enterprise
Program: Sanitary Sewer	Fund Group: Sanitary Sewer

Program Description

This program identifies the funding for the maintenance and operation functions of the City's sanitary sewer system. This function is overseen by the Public Works Department and one half of the Public Work's Director's compensation is funded out of this program, as well as the full-time employees of this division.

Program Objectives

1. Make recommended repairs to sanitary sewer system in areas three and four of inflow and infiltration (I & I) program to reduce inflow into the sewer system
2. Continue installation of screw-down lid covers for sanitary sewer system
3. Increase emphasis on regular cleaning of system to minimize back-ups
4. Follow-up on installation of backflow valves at vulnerable locations
5. Investigate maintenance insurance program for residents

Department Staffing: Full-Time Equivalents (FTEs)

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Regular - Full-Time	9.5	9.5	10.0	10.5
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.3	0.0	0.0	0.0
Total FTEs	9.8	9.5	10.0	10.5

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Summary of Program Expenditures

Department: Public Works	Fund Group: Enterprise			
Program: Sanitary Sewer	Fund: Sanitary Sewer			
	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	446,383	408,441	404,677	448,883
Temporary	17,735	10,259	5,105	-
Total Salaries	464,118	418,700	409,782	448,883
Other Pay				
Overtime	22,611	28,582	28,486	12,000
Longevity	3,096	2,952	3,312	4,032
Deferred Compensation	-	-	-	-
Special Allowances	2,711	2,711	2,700	2,700
Total Benefits	28,418	34,245	34,498	18,732
Benefits				
Worker's Compensation	23,100	11,082	16,661	17,375
FICA & Medicare	41,059	31,840	33,987	35,780
LAGERS Retirement	31,686	28,630	23,400	26,200
Health Insurance	65,047	66,286	69,240	81,872
Dental Insurance	3,477	2,994	2,652	3,464
Life Insurance	1,151	1,078	1,025	1,611
Vision Insurance	597	523	536	708
Total Benefits	166,117	142,433	147,501	167,010
Total Personal Services	658,653	595,378	591,781	634,625
<u>SUPPLIES</u>				
Office Supplies	2,398	3,851	2,500	2,500
Minor Apparatus	5,476	5,265	7,500	7,500
Chemicals	-	-	-	500
Wearing Apparel	946	2,829	2,500	2,500
Other Supplies	7,576	7,120	7,500	7,500
Total Supplies	16,396	19,065	20,000	20,500
<u>PURCHASED SERVICES</u>				
Postage	399	422	500	500
Memberships & Subscriptions	9,657	5,640	4,000	4,000
Electricity (includes pump station)	9,059	10,708	15,000	15,000
Water	1,465	315	1,500	1,500
Fuel for Heating (includes pump station)	7,884	7,873	8,500	8,500
Physical Exams	-	1,826	-	-
Sewer Maintenance	7,180	15,819	7,000	7,000
Property Insurance	24,159	18,290	26,000	26,000
Contract Maintenance	-	-	-	-
Training & Travel	384	464	750	750
Communication	3,134	3,418	2,900	2,900
Equipment Rental	100	235	500	500

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Public Works				
Program: Sanitary Sewer	Fund Group: Enterprise			
	Fund: Sanitary Sewer			
	2013-14	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
Vehicle Maintenance	26,155	31,330	22,500	22,500
Technology Services	4,928	12,259	4,500	4,500
Equipment Maintenance	636	694	1,500	1,500
Legal Services	531	1,788	1,000	1,000
Special Services	<u>16,015</u>	<u>36,672</u>	<u>30,000</u>	<u>30,000</u>
Total Purchased Services	111,686	147,753	126,150	126,150
 <u>INTERNAL SERVICES</u>				
Gasoline & Oil	<u>21,026</u>	<u>15,269</u>	<u>25,000</u>	<u>25,000</u>
Total Internal Services	21,026	15,269	25,000	25,000
 <u>TOTAL PROGRAM EXPENDITURES</u>	 <u><u>807,761</u></u>	 <u><u>777,465</u></u>	 <u><u>762,931</u></u>	 <u><u>806,275</u></u>