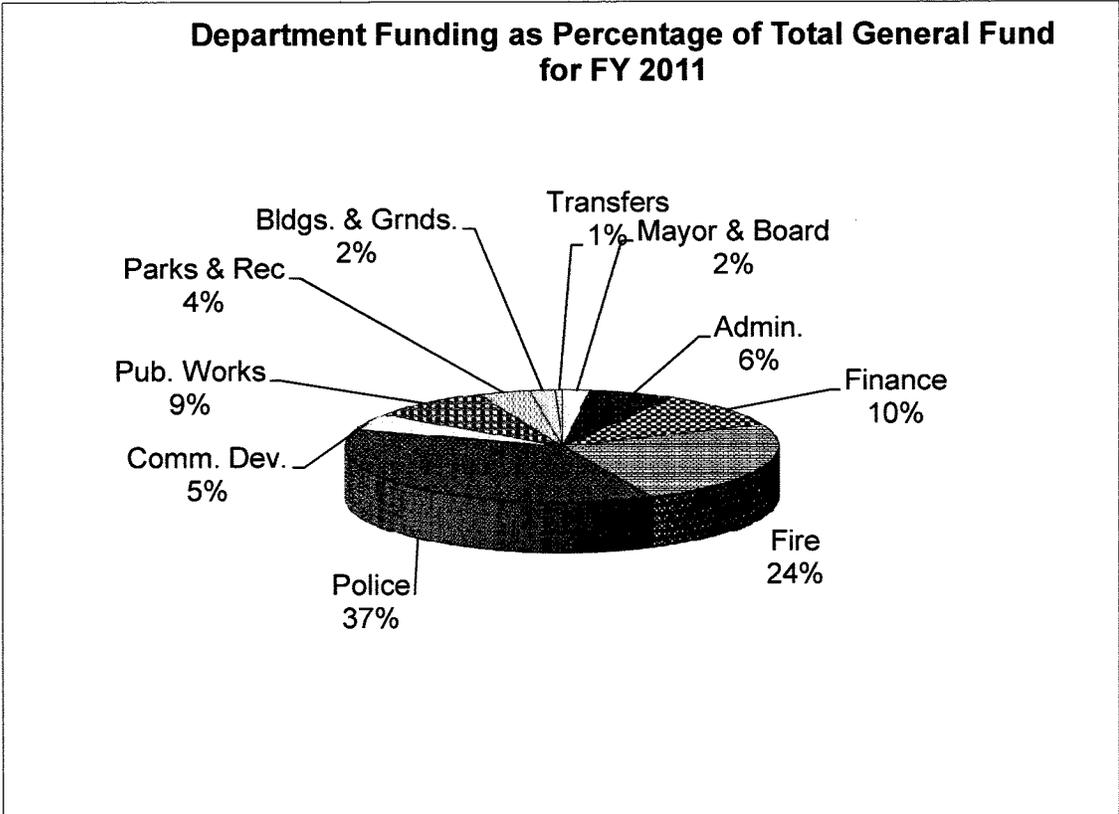


Finance

Chart 15.



City of Grandview Fiscal Year 2017 Annual Budget

Department Summary

Department: Finance

Fund: General

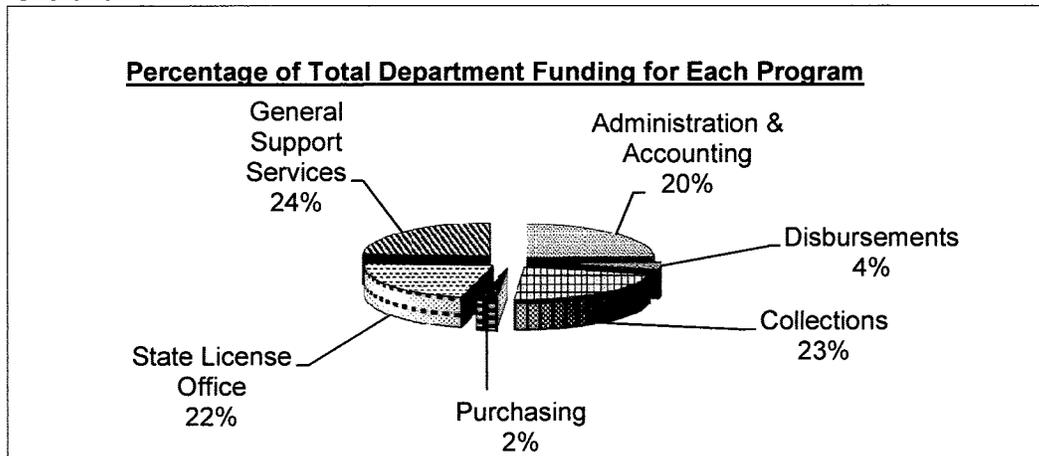
Department Description

The Finance Department provides the City's financial functions of accounting, collections, purchasing, investments, cash management, payroll, and debt management. Also within this department is the State License Office, which is a fee agent of the Missouri Department of Revenue serving as a point for the issuance and renewal of drivers' and vehicle licenses.

Department Funding by Program

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Administration & Accounting	224,814	320,803	359,170	352,841
Disbursements	49,968	49,161	52,768	52,747
Collections	296,281	310,485	325,077	328,799
Purchasing	46,425	42,259	19,508	37,463
State License Office	340,198	342,396	335,146	314,926
General Support Services	541,218	434,246	504,295	345,400
Total	\$ 1,498,906	\$ 1,499,350	\$ 1,595,964	\$ 1,432,176

Chart 16.



Department Staffing: Full-Time Equivalents (FTEs)

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Regular - Full-Time	9.5	9.5	10.5	10.5
Regular - Part-Time	6.0	5.9	5.9	5.9
Temporary/Seasonal	0.8	0.8	0.8	0.8
Total FTEs	16.3	16.2	17.2	17.2

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Department Expenditures

Department: Finance	Fund: General			
	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	463,409	413,146	474,435	509,335
Part-time	160,263	159,938	165,542	162,689
Temporary	4,905	4,518	4,732	4,128
Total Salaries	628,578	577,602	644,708	676,152
Other Pay				
Overtime	112	193	61	1,100
Longevity	4,046	4,550	5,040	4,680
Special Allowances	8,242	7,440	5,900	7,900
Total Other Pay	12,400	12,183	11,001	13,680
Benefits				
Worker's Compensation	1,559	1,467	2,384	1,577
FICA & Medicare	46,789	42,715	50,162	52,830
LAGERS Retirement	34,707	32,056	34,056	29,170
Health Insurance	57,844	66,930	65,541	66,724
Dental Insurance	3,178	3,232	3,111	3,012
Life Insurance	1,602	1,277	1,439	1,832
Vision Insurance	653	744	660	619
Total Benefits	146,334	148,423	157,354	155,764
Total Personal Services	787,311	738,208	813,063	845,596
<u>SUPPLIES</u>				
Copier Supplies	6,803	6,839	5,995	5,000
Office Supplies	11,050	12,467	13,050	14,300
Small Office Equipment	802	1,270	1,550	2,050
Wearing Apparel	1,662	1,583	2,050	1,500
Total Supplies	20,317	22,158	22,645	22,850
<u>PURCHASED SERVICES</u>				
Advertising	-	195	250	250
Computer Services	508	1,478	3,000	4,000
Contract Maintenance	38,480	36,647	38,250	46,730
Equipment Maintenance	2,692	3,418	1,000	1,000
Jackson County Tax Collection Fee	46,513	45,166	47,500	47,500
Jackson County Collection Connection	6,786	7,850	3,000	2,800
Membership/Subscription	1,055	283	1,250	1,500
Mobile Phones	1,164	832	1,200	1,200
Payroll Out-sourcing Services	7,534	-	-	-
Postage	5,781	6,040	6,650	6,950
Publications & Reports	1,860	724	1,150	750
Special Services	157,282	125,502	122,407	109,650
Communications	82,915	110,520	80,608	26,400
Telephone/Modem	4,895	4,872	4,800	4,000
Training and Travel	9,177	5,308	8,500	8,500
Miscellaneous IT Services / CSD # 4	68,328	76,478	86,273	2,500
Total Purchased Services	434,969	425,310	405,837	263,730
<u>INSURANCE</u>	318,108	313,226	305,000	300,000
<u>TOTAL DEPARTMENT EXPENDITURES</u>	<u>1,560,702</u>	<u>1,498,905</u>	<u>1,546,547</u>	<u>1,432,175</u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance

Fund: General

Program: Administration/Accounting

Program Description

The Administration/Accounting Division of the Finance Department is made up of the Director of Finance and an Accountant. In addition, the Senior Accountant is partially funded for out of this program. This division is charged with maintaining all of the City's financial records, performing the cash management and investment functions of the City, preparing external and internal financial reports, maintaining internal controls and financial management system debt management, and oversight of the Finance Department.

Program Objectives

1. Develop department policy and procedures manual
2. Complete 2016 Comprehensive Annual Financial Report (CAFR)
3. Train users in both the Financial Management System and Human Resources / Payroll System
4. Manage City's TIFs and PILOTS, in conjunction and coordination with Jackson County
5. Issue remainder of the General Obligation bonds
6. Implement Citywide Telephone System
7. Administer the City's sales taxes, to report trends and ensure all businesses are timely submitting

Program Statistics

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Average Cash Balance (\$ mil)	20.8	17.6	21.4	20.0
Rate of Return on All Cash (%)	1.2	0.9	0.9	1.0

Department Staffing: Full-Time Equivalents (FTEs)

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Regular - Full-Time	2.5	2.5	3.5	3.5
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.0	0.0	0.0	0.0
Total FTEs	2.5	2.5	3.5	3.5

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: Administration/Accounting				
	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Estimate	<u>2016-17</u> Budget
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	<u>184,939</u>	<u>125,037</u>	<u>181,570</u>	<u>217,865</u>
Total Salaries	184,939	125,037	181,570	217,865
Other Pay				
Longevity	1,440	1,008	864	864
Special Allowances	5,423	2,540	5,400	5,400
Deferred Compensation	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Pay	6,863	3,548	6,264	6,264
Benefits				
Worker's Compensation	453	392	630	459
FICA & Medicare	14,070	9,434	14,369	17,150
LAGERS Retirement	14,081	8,294	10,909	12,560
Health Insurance	14,824	12,868	10,570	20,759
Dental Insurance	648	596	460	870
Life Insurance	638	411	551	784
Vision Insurance	<u>147</u>	<u>198</u>	<u>110</u>	<u>200</u>
Total Benefits	44,861	32,193	37,600	52,781
Total Personal Services	236,663	160,778	225,434	276,910
<u>SUPPLIES</u>				
Computer Supplies	-	-	-	-
Office Supplies	5,253	4,207	4,800	4,800
Small Office Equipment	697	734	750	750
Wearing Apparel	<u>352</u>	<u>495</u>	<u>450</u>	<u>250</u>
Total Supplies	6,302	5,436	6,000	5,800
<u>PURCHASED SERVICES</u>				
Advertising	-	195	250	250
Computer Services	170	950	1,000	1,000
Contract Maintenance	38,480	36,647	38,250	41,230
Membership/Subscription	1,055	283	1,000	1,500
Mobile Phones	1,164	832	1,200	1,200
Postage	213	314	500	750
Publications & Reports	1,246	425	750	750
Special Services	34,048	14,036	14,950	14,950
Training and Travel	<u>9,057</u>	<u>4,918</u>	<u>8,500</u>	<u>8,500</u>
Total Purchased Services	85,433	58,600	66,400	70,130
<u>TOTAL PROGRAM EXPENDITURES</u>	<u><u>328,397</u></u>	<u><u>224,814</u></u>	<u><u>297,834</u></u>	<u><u>352,840</u></u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance	Fund: General
Program: Disbursements	

Program Description

Disbursements is responsible for processing all vendor payments and maintaining all cash payables. This division also processes citywide payroll. Staff produces all W-2's, 1099's and fulfills federal and state requirements for payroll and tax purposes.

Program Objectives

1. Complete citywide payroll timely and accurately
 2. Process W2s and 1099s by federally-mandated due date
 3. Process citywide payments timely and accurately
-

Program Statistics

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	Actual	Actual	Estimate	Budget
Payroll Checks Issued	7,764	8,228	8,021	8,000
Vendor Checks Issued	2,244	2,159	2,037	2,100
Manual Checks Issued	1,194	1,401	1,402	1,400

Department Staffing: Full-Time Equivalent (FTEs)

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	Actual	Actual	Estimate	Budget
Regular - Full-Time	1.0	1.0	1.0	1.0
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.0	0.0	0.0	0.0
Total FTEs	1.0	1.0	1.0	1.0

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: Disbursements				
	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Estimate	<u>2016-17</u> Budget
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	36,060	36,070	36,935	38,106
Total Salaries	36,060	36,070	36,935	38,106
Other Pay				
Overtime	-	-	-	100
Longevity	576	576	720	720
Deferred Compensation	-	-	-	-
Total Other Pay	576	576	720	820
Benefits				
Worker's Compensation	89	-	128	80
FICA & Medicare	2,592	2,544	2,881	2,980
LAGERS Retirement	2,702	3,098	2,962	2,180
Health Insurance	5,220	5,445	5,614	5,593
Dental Insurance	200	205	205	205
Life Insurance	124	108	114	137
Vision Insurance	43	45	45	45
Total Benefits	10,969	11,446	11,948	11,221
Total Personal Services	47,605	48,092	49,603	50,147
<u>SUPPLIES</u>				
Office Supplies	430	-	-	500
Small Office Equipment	-	-	-	500
Wearing Apparel	-	-	-	-
Total Supplies	430	-	-	1,000
<u>PURCHASED SERVICES</u>				
Computer Services	-	-	-	-
Membership/Subscription	-	-	-	-
Payroll Out-Sourcing Services	7,534	-	-	-
Postage	1,420	1,561	1,600	1,600
Publications and Reports	614	299	400	-
Special Services	13	16	-	-
Training and Travel	-	-	-	-
Total Purchased Services	9,580	1,876	2,000	1,600
<u>TOTAL PROGRAM EXPENDITURES</u>	<u>57,614</u>	<u>49,968</u>	<u>51,603</u>	<u>52,747</u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance
Program: Collections

Fund: General

Program Description

The Collections Division bills, collects, and reconciles all of the City's accounts receivable. The division also conducts all emergency medical billing for the Grandview Fire Department as well as processes all business occupational licenses for the City. The City of Grandview has an agreement with Jackson County whereby property taxes can be collected at Grandview City Hall. The City receives a nominal fee for each transaction on behalf of the County, and likewise the County receives a fee for each tax bill collected and processed for the City. The City also contracts with the Jackson County Wholesale Water District #1 for sanitary sewer billing.

Program Objectives

1. Closely monitor all cash receipts throughout the fiscal year and post revenues in financial management system timely and accurately
2. Increase city revenues by exploring citywide collections services
3. Work with EMS billing company to maximize collection of ambulance revenues
4. Implement citywide credit card processing for all collection types

Program Statistics and Performance Measures

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Cash Receipts Posting (Mil \$)	34.9	38	43.9	38
Occupational Licenses Issued	1,443	1,443	1,549	1,650
Ambulance Billing Total (\$)	1,605,418	1,630,711	1,972,795	2,000,000
Ambulance Fees Collected (\$)	714,825	701,971	821,311	820,000
Collection Rate (%)	44.5%	43.0%	41.6%	41.0%

Department Staffing: Full-Time Equivalent (FTEs)

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Regular - Full-Time	2.5	2.5	2.5	2.5
Regular - Part-Time	0.8	0.7	0.7	0.7
Temporary/Seasonal	0.6	0.6	0.6	0.6
Total FTEs	3.9	3.8	3.8	3.8

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: Collections				
	2013-14	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	98,703	102,745	104,655	108,696
Part-time	25,638	25,876	28,069	32,620
Temporary	418	343	2,162	-
Total Salaries	<u>124,759</u>	<u>128,964</u>	<u>134,886</u>	<u>141,316</u>
Other Pay				
Overtime	-	-	-	500
Longevity	936	1,008	1,152	1,368
Special Allowances	401	185	-	2,500
Deferred Compensation	-	-	-	-
Total Other Pay	<u>1,337</u>	<u>1,193</u>	<u>1,152</u>	<u>4,368</u>
Benefits				
Worker's Compensation	344	295	484	299
FICA & Medicare	9,117	9,299	10,407	11,130
LAGERS Retirement	7,326	8,425	8,243	6,200
Health Insurance	15,520	16,029	16,312	16,992
Dental Insurance	944	965	969	969
Life Insurance	355	310	316	391
Vision Insurance	128	135	136	135
Total Benefits	<u>33,735</u>	<u>35,458</u>	<u>36,868</u>	<u>36,115</u>
Total Personal Services	<u>159,831</u>	<u>165,615</u>	<u>172,906</u>	<u>181,799</u>
<u>SUPPLIES</u>				
Computer Supplies	-	-	-	-
Office Supplies	1,366	2,962	3,000	3,000
Small Office Equipment	105	536	600	600
Wearing Apparel	336	203	600	400
Total Supplies	<u>1,807</u>	<u>3,701</u>	<u>4,200</u>	<u>4,000</u>
<u>PURCHASED SERVICES</u>				
Advertising	-	-	-	-
Special Services	-	-	-	5,500
Membership/Subscription	-	-	-	-
Computer Services	338	528	2,000	3,000
Jackson County Frame Relay Connection	6,786	7,850	3,000	2,800
Jackson County Tax Collection	46,513	45,166	47,500	47,500
Printing/Copying	-	-	-	-
Postage	1,913	2,140	2,000	2,200
Ambulance Fees	71,781	71,016	93,500	82,000
Training and Travel	7	266	-	-
Total Purchased Services	<u>127,337</u>	<u>126,965</u>	<u>148,000</u>	<u>143,000</u>
<u>TOTAL PROGRAM EXPENDITURES</u>	<u><u>288,974</u></u>	<u><u>296,281</u></u>	<u><u>325,106</u></u>	<u><u>328,799</u></u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance
Program: Purchasing

Fund: General

Program Description

The Senior Accountant also fulfills the duties of the City's purchasing manager. Because of this, half of his salary is accounted for in this division. As the purchasing manager, the Senior Accountant is responsible for processing all purchase orders and request for payments as well as assisting departments with preparation of specifications for the purchase of goods and services.

Program Objectives

1. Update/review/monitor City's Purchasing Manual
2. Provide assistance to departments on purchasing issues
3. Report purchasing activity to Board of Alderman twice a month
4. Update purchasing policy as necessary

Program Statistics

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Purchase Orders Processed	376	364	320	350

Department Staffing: Full-Time Equivalent (FTEs)

	2013-14 Actual	2014-15 Actual	2015-16 Estimate	2016-17 Budget
Regular - Full-Time	0.5	0.5	0.5	0.5
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.0	0.0	0.0	0.0
Total FTEs	0.5	0.5	0.5	0.5

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: Purchasing				
	2013-14	2014-15	2015-16	2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	31,805	34,431	32,570	26,000
Total Salaries	<u>31,805</u>	<u>34,431</u>	<u>32,570</u>	<u>26,000</u>
Other Pay				
Longevity	288	288	288	-
Deferred Compensation	-	-	-	-
Total Other Pay	<u>288</u>	<u>288</u>	<u>288</u>	<u>-</u>
Benefits				
Worker's Compensation	78	69	112	55
FICA & Medicare	2,213	2,396	2,514	1,990
LAGERS Retirement	2,358	2,812	2,513	1,460
Health Insurance	4,978	5,263	5,398	5,796
Dental Insurance	248	255	255	255
Life Insurance	110	101	99	94
Vision Insurance	61	65	65	65
Total Benefits	<u>10,047</u>	<u>10,961</u>	<u>10,955</u>	<u>9,714</u>
Total Personal Services	42,140	45,679	43,813	35,714
<u>SUPPLIES</u>				
Office Supplies	-	-	250	500
Wearing Apparel	-	-	-	250
Total Supplies	<u>-</u>	<u>-</u>	<u>250</u>	<u>750</u>
<u>PURCHASED SERVICES</u>				
Advertising	-	-	-	-
Computer Services	-	-	-	-
Membership/Subscription	-	-	250	-
Postage	-	1	150	-
Special Services	(83)	745	1,000	1,000
Training and Travel	-	-	-	-
Total Purchased Services	<u>(83)</u>	<u>746</u>	<u>1,400</u>	<u>1,000</u>
<u>TOTAL PROGRAM EXPENDITURES</u>	<u>42,056</u>	<u>46,425</u>	<u>45,463</u>	<u>37,464</u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance

Fund: General

Program: State License Office

Program Description

The City of Grandview operates a Missouri State License Office under a fee agent contract. This office titles and registers vehicles, boats, motorcycles and trailers. In addition, this office issues State identification cards and drivers licenses.

Program Objectives

1. Comply with State of Missouri Department of Revenue's fee agent contract
2. Expand drop off services currently utilized by local dealerships to local industrial business.
3. Continue sale of miscellaneous items (bolts, frames, screws etc) to increase revenues

Program Statistics and Performance Measures

	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Budget</u>
Number of Transactions				
Motor Vehicle	83,975	86,033	88,869	89,000
Drivers' Licenses	20,274	20,864	23,271	23,000
Total	104,249	106,897	112,140	112,000
Reimbursed to the City (\$)				
Collection Fees	\$ 354,379	\$ 371,248	\$ 400,000	\$ 405,000
Total	\$ 354,379	\$ 371,248	\$ 400,000	\$ 405,000
Operating Expense	314,337	340,198	335,908	314,925
Capital Expense	-	-	-	-
Total	314,337	340,198	335,908	314,925
Profit / (Subsidy)	40,042	31,050	64,092	90,075
Revenue per Transaction	\$ 3.02	\$ 3.18	\$ 3.00	\$ 2.81
Cost Recovery %	113%	109%	119%	129%

Department Staffing: Full-Time Equivalent (FTEs)

	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Estimate</u>	2016-17 <u>Budget</u>
Regular - Full-Time	3.0	3.0	3.0	3.0
Regular - Part-Time	5.2	5.2	5.2	5.2
Temporary/Seasonal	0.2	0.2	0.2	0.2
Total FTEs	8.4	8.4	8.4	8.4

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: State License Office				
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	Actual	Actual	Estimate	Budget
<u>PERSONAL SERVICES</u>				
Salaries				
Regular	111,902	114,863	118,705	118,668
Part-time	134,625	134,062	137,473	130,069
Temporary	4,487	4,175	2,570	4,128
Total Salaries	<u>251,014</u>	<u>253,099</u>	<u>258,748</u>	<u>252,865</u>
Other Pay				
Overtime	112	193	61	500
Longevity	806	1,670	2,016	1,728
Special Allowances	2,418	4,715	500	-
Deferred Compensation	-	-	-	-
Total Other Pay	<u>3,336</u>	<u>6,578</u>	<u>2,577</u>	<u>2,228</u>
Benefits				
Worker's Compensation	593	709	1,028	682
FICA & Medicare	18,797	19,042	19,991	19,580
LAGERS Retirement	8,240	9,427	9,429	6,770
Health Insurance	17,304	27,327	27,649	17,586
Dental Insurance	1,139	1,212	1,223	714
Life Insurance	376	348	360	427
Vision Insurance	274	301	304	174
Total Benefits	<u>46,723</u>	<u>58,366</u>	<u>59,984</u>	<u>45,932</u>
Total Personal Services	<u>301,073</u>	<u>318,043</u>	<u>321,308</u>	<u>301,025</u>
<u>SUPPLIES</u>				
Computer Supplies	-	-	-	-
Copier Supplies	-	-	-	-
Office Supplies	4,001	5,298	5,000	5,500
Small Office Equipment	-	-	200	200
Wearing Apparel	974	885	1,000	600
Total Supplies	<u>4,974</u>	<u>6,183</u>	<u>6,200</u>	<u>6,300</u>
<u>PURCHASED SERVICES</u>				
Computer Services	-	-	-	-
Contract Maintenance	-	-	-	-
Memberships & Subscriptions	-	-	-	-
Postage	2,235	2,024	2,400	2,400
Special Services	1,046	8,951	1,200	1,200
Telephone/Modem	4,895	4,872	4,800	4,000
Training and Travel	113	124	-	-
Total Purchased Services	<u>8,289</u>	<u>15,972</u>	<u>8,400</u>	<u>7,600</u>
<u>TOTAL PROGRAM EXPENDITURES</u>	<u><u>314,337</u></u>	<u><u>340,198</u></u>	<u><u>335,908</u></u>	<u><u>314,925</u></u>

City of Grandview Fiscal Year 2017 Annual Budget

Program Summary

Department: Finance	Fund: General
Program: General Support Services	

Program Description

This program accounts for all liability insurance costs, unemployment compensation costs, and other insurance costs incurred by the City. Due to dramatic increases in casualty and liability insurance coverages, the City bid out those services in 2010. Bidding those coverages resulted in significant savings to the City. The three year contract expired in 2013 and the City re-bid those services. After comparing proposals from several vendors, the City maintained the same insurer for a minimal increase -- despite the current double digit increases being experienced in the insurance industry. The costs printing services, which are used by all City departments, are also funded through this program as well as the ongoing support associated with the City-wide telephone/computer network.

In order to accurately reflect the true operations cost of each program, worker's compensation costs were broken out into each program and fund. Property insurance costs were also broken out between the General Fund, Sewer Fund and Community Center Sales Tax Fund based on property values at those locations.

Department Staffing: Full-Time Equivalents (FTEs)

	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Estimate	<u>2016-17</u> Budget
Regular - Full-Time	0.0	0.0	0.0	0.0
Regular - Part-Time	0.0	0.0	0.0	0.0
Temporary/Seasonal	0.0	0.0	0.0	0.0
Total FTEs	0.0	0.0	0.0	0.0

City of Grandview Fiscal Year 2017 Annual Budget

Summary of Program Expenditures

Department: Finance	Fund: General			
Program: General Support Services				
	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Estimate	<u>2016-17</u> Budget
GENERAL SUPPORT SERVICES				
Insurance				
Casualty Insurance	318,108	313,226	305,000	300,000
Unemployment Compensation	<u>37,234</u>	<u>3,834</u>	<u>6,889</u>	<u>7,500</u>
Total Insurance	355,342	317,060	311,889	307,500
<u>SUPPLIES</u>				
Copier Supplies	<u>6,803</u>	<u>6,839</u>	<u>5,995</u>	<u>5,000</u>
Total Supplies	6,803	6,839	5,995	5,000
<u>PURCHASED SERVICES</u>				
Equipment Maintenance	2,692	3,418	1,000	1,000
Miscellaneous IT Services	55,052	69,830	72,973	2,500
Local Phone Services (T-1)	-	-	-	-
CSD # 4 Phone Service Agreement	13,276	6,648	13,300	-
Communication	82,915	110,520	80,608	26,400
Special Services	<u>13,243</u>	<u>26,904</u>	<u>4,868</u>	<u>3,000</u>
Total Purchased Services	167,179	217,319	172,750	32,900
<u>LAND ACQUISITION</u>				
	-	-	-	-
<u>TOTAL PROGRAM EXPENDITURES</u>	<u><u>529,324</u></u>	<u><u>541,218</u></u>	<u><u>490,633</u></u>	<u><u>345,400</u></u>

