



SECURITY POLICY

- The renter is required to pay for police security if they plan to serve alcohol or they are hosting a teen (13 to 22 yr olds) event other than a wedding reception or other adult oriented event.
- Parties for teens under the age of 18 must end by 11:30 pm to accommodate Grandview's Midnight Curfew.
- **Security must be present for the duration of your event, plus 30 minutes after the event for teen parties.**
- The renter is responsible for making all the arrangements and payment with the Parks and Recreation Department. Two (2) Uniformed Grandview Police Officers will be scheduled through the Grandview Parks and Recreation Department. The cost is \$40.00 per officer, per hour.

REFUND POLICY

Deposits are non-refundable. Events canceled due to internal issues will result in a full refund or given a household credit. All other refund requests or cancellations must be approved by management and is at their discretion.

ROOM CANCELLATION POLICY

If circumstances arise that would cause the **cancellation of your event prior to 10 weeks from the event**, a cancellation fee of **\$25.00 will be assessed**. The group will also be responsible for, and assessed, any and all costs incurred by the Grandview Parks and Recreation Department up to the point of cancellation. **The fee schedule below is for a cancellation starting 10 weeks from your event date:**

<u>If Event is Cancelled:</u>	<u>City of Grandview Keeps</u>
10 weeks from event.....	10% of the total amount
9 weeks from event.....	15% of the total amount
8 weeks from event.....	25% of the total amount
7 weeks from event.....	40% of the total amount
6 weeks from event.....	50% of the total amount
5 weeks from event.....	60% of the total amount
4 weeks from event.....	75% of the total amount
3 weeks from event.....	85% of the total amount
2 weeks from event.....	90% of the total amount
1 week from event.....	100% of the total amount