



December 13, 2023

RE: Engineering Design and Construction Administration Services, Harry S Truman Presidential Trail Enhancement Project

Dear Consultant:

The City of Grandview Public Works Department is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the City of Grandview Public Works Department. Your letter of interest should be limited to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign, the backgrounds of those individuals, and other applicable projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest. The statement of qualification is not included in the total page count limit.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

If your firm would like to be considered for these consulting services, you may express your interest by submitting proposals to Athena Huynh, City Engineer, [ahuynh@grandview.org](mailto:ahuynh@grandview.org), not later than **4:00 PM Wednesday, January 3, 2024**.

Sincerely,

*Athena Huynh*

Athena Huynh  
City Engineer